**Holy Trinity School Advisory Committee**

**Minutes of the Holy Trinity School Advisory Committee**

**Meeting Date:** January 5th, 2022 (Common Leadership at St. Michaels)

Members Present: Amanda Longden (Principal), Amanda Carter, Sara Weninger, Elise Zupan, Luke Piwoni, Julie Korth, Maggie Lijewski

Members Excused: Jackie Dahm

**Consent Agenda –**

1. Opening Prayer – Amanda called the meeting to order at 6:19pm.
2. Visitor Comments – none (email has been quiet lately)
3. Approval of November minutes
   * Motion to approve via email
4. Principal’s Report
   * Working on accreditation.
     1. A lot will be coming up so watch emails
   * Getting ready for Catholic schools week (students will do mass at 9:00 and 11:00). Chili dinner will be after the 11:00 mass. Lots of activities planned, grandparents day, book fair.
   * Tuition and registration for next year will be there for Catholic schools week and open house
   * Early February – Scholarship applications – open to anyone that wants to fill out
5. Pastoral Council Liaison Report – Janet Lauenstein, Rhiannon Olson
   * There was a Eucharist revival meeting and dress code was discussed. After this meeting they felt that the dress code made more sense. There is a book available that they can share with us which might help parents better understand. They are going to meet in March and then can share more information with us.
6. Advancement Committee Report (Amanda Carter read email that Angie Kern sent as she couldn’t attend meeting)
   * Angie made revisions to the brochure and website for accreditation. They are working on an ad for the statesman and Facebook to promote open house. A paid ad will go into the statesman to promote enrollment before Catholic schools weeks and there will be another post on tuition and registration.
7. Home and School Report – Dani Knorr
   * Busy with Catholic schools week, chili luncheon, book fair, etc.
   * How do we get more people to step in and volunteer? We have tons of volunteers for field trips but we need volunteers for the events.
   * What happens if home and school goes away? Parents need to know that tuition will go up.
8. Miscellaneous
   * Ideas to get parents involved in volunteering:
     1. Faith formation doesn’t need hours anymore – lost those to help out
     2. Can older kids help out?
     3. Extra recess for kids/class reward if parents volunteer
     4. Parents who volunteer get first dibs on chaperoning field trips
     5. Parents with the most volunteer hours that class gets a special prize
   * STUDY THE SCHOOL MISSION! Mrs. Longden highly recommends knowing it.
     1. Our mission is to spread the gospel of Jesus Christ, to provide a high-quality education, and to guide children in living the Catholic faith.
   * Bylaws
     1. Self-assessments – we will have to fill out form on background and what we do
     2. We haven’t talked about bylaws for a couple years
     3. Send newsletters out to families about bylaws
     4. Amanda and Father must sign off on bylaws
   * Advisory succession plan – 3 years ago when we did switch? You can get voted back in but on a different position
     1. Put together job description for advisory positions
9. Closing prayer

* Amanda Carter closed the meeting at 7:18pm. – no prayer as Father Strand does at meeting with everyone together.