**Holy Trinity School Advisory Committee Consent Agenda**

October 1, 2020

**Minutes of the Holy Trinity School Advisory Committee**

**Meeting Date:** August 6, 2020

Members Present: Carolyn Leister (Chair), Kim Calliari, Casondra Evans, Angie Kern, Jacki Dahm, Luke Piwoni, Jennifer Marx, Amanda Longden (Principal), Bill Kurer (Parish Council Liaison)

Members Excused:

1. Opening Prayer

* Mrs. Leister called the meeting to order at 6:03pm.

1. Visitor Comments\*

* None

1. Approval of March Meeting Minutes
   * Motion by Mrs. Calliari, Second by Mrs. Kern to approve the Meeting Minutes. Motion carried.
2. Principal’s Report
   1. Planning to open the school year in school. We are working on a virtual backup plan.
   2. Enrollment is around 140. Waiting for a few that are still touring.
   3. 3K, 4K, and 5K are using a new religion program Allelu.
   4. Staff updates
      * Angie Kern will be teaching Spanish to the 7th and 8th grade classes
      * Jessica Herriges is the 4K Aide
      * Amy Bingen will be floating
      * Amanda Longen will teach 6th grade ELA
      * Jennifer Anderson will be the 1st grade teacher
      * Jane Steiner will be the 5th grade teacher
   5. Physical Education will be outside as much as possible. Gym or classroom as the backup.
   6. Lunch will be in the classroom and 5K and the younger students may eat last in the lunch room
3. Pastoral Council Liaison Report
   1. Council last met in early June. New members were added at the meeting.
4. Advisory Committee Subcommittee Reports
   1. Advancement Committee has not met since the pandemic.
   2. Home & School Chair is Dani Knorr. All are encouraged to sell Calendar of Cash.
   3. By-Laws Committee sent out updated By-Laws. Please review and we hope to approve at next meeting.
5. Old Business
   1. Review By-Laws – We would like to review and approve the By-laws at the next meeting. All members should review and provide feedback if any.
   2. Strategic Planning Document – Discussed the document and that we will use it to guide us through our goals.
   3. Committee Formation – Discussed that we are looking for new members to join. We have several senior members that should cycle off.
6. New Business
   1. Committee Chair Positions – We voted on the Chair positions for the 2020-2021 school year
      * Chair - Carolyn Leister
      * Vice Chair - Jenny Marx

* Secretary - Jacki Dahm
  1. Open House
     + Open House will be different than years past. It will be a time for students to drop their supplies off but no large gathering.
     + Week before school families will receive a time to come and bring supplies based on last name.
     + Paperwork will be sent electronically
  2. Catholic Soles Walk will be held virtually October 17.
  3. Meeting Schedule.
     + We will continue to meet the first Thursday of the month at 6:00pm. A schedule will be provided on the next meeting agenda as well.
       - September 3 Common Meeting
       - October 1 Regular Meeting
       - November 5 Common Meeting
       - December 3 Regular Meeting
       - January 7 Common Meeting
       - February 4 Regular Meeting
       - March 4 Common Meeting
       - April 1 Regular Meeting
       - May 6 Common Meeting
       - June 3 Common Meeting

1. Closing Prayer

* Mrs. Leister closed the meeting at 6:41pm.

**Principal’s Report –** Amanda Longden

Report will be given at the meeting.

**Pastoral Council Liaison Report –** Bill Kurer

Report will be given at the meeting.

**Advancement Committee –** Carolyn Leister

Advancement Committee met on January 16. We discussed ideas that we have for the school and items for us to work on. Our two key points are going to be to review the website and to find ways to reach the Holy Trinity School Alumni.

**Home & School –** Dani Knorr

Catholic Soles walk is being held virtually on October 17.