

Holy Trinity School Advisory Committee Consent Agenda
January 2, 2020

Minutes of the Holy Trinity School Advisory Committee

Meeting Date: November 7, 2019

Members Present: Carolyn Leister (Chair), Heidi Butler (Vice Chair), Paul Sebo (Secretary), Sandy Krautkramer, Casondra Evans, Holly Dumproff (Principal), Bill Kurer (Parish Council Liaison), Sharyl Zillmer (Home & School)

Members Excused: Kim Calliari, Angie Kern, Traci Lawrenz,

1. Opening Prayer

- Mrs. Leister called the meeting to order at 6:30.

2. Visitor Comments*

- None

3. Approval of October Meeting Minutes

- Approved by consensus.

4. Principal's Report (10 minutes) – Holly Dumproff

- Ms. Dumproff reported that in the past month Grandparents day was held with mixed comments with the change to an afternoon event. She is discussing options with teachers on ways to improve the day's events. She also reported that the school will be moving forward with PowerSchool an online student/teacher/parent access program that will be replacing Option C. Lastly, she is starting to work on next year's budget and Father formed a committee to review tuition.

5. Pastoral Council Liaison Report (10 minutes) – Bill Kurer

- Mr. Kurer did not have anything to report as the committee is tasked to complete a strategic planning document later on the agenda.

6. Advisory Board Subcommittee Reports (5 minutes per committee unless otherwise noted)

a) Advancement Committee – Carolyn Leister

- Mrs. Leister and the Advancement Committee is needing to meet with Ms. Dumproff to develop goals for the AC.

b) Home & School – Sharyl Zillmer

- Mrs. Zillmer reported that the Committee is preparing a Cookie Hunt with more details to come.

7. Old Business

a) Advisory Committee Meeting Schedule

- December 5 Regular Meeting Holy Trinity
- January 2 Common Meeting St Michael's
- February 6 Regular Meeting Holy Trinity
- March 5 Common Meeting Holy Trinity
- April 2 Regular Meeting Holy Trinity
- May 7 Common Meeting St Michael's
- June 4 Common Meeting Holy Trinity

b) Review By-laws

- This was put on hold with more work to be completed after meeting with Tom Kiely on November 6th.

c) Volunteer Appreciation

- A date for this event is yet to be set.

8. New Business

a) Strategic Planning Document

- See attached document with the committee's identified short-term and long-term goals.

9. Closing Prayer

- Mrs. Leister closed the meeting at 7:30 to join the common meeting group.
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Principal's Report – Holly Dumproff

Upcoming Items

- Budget Planning for 2020-21 School Year-working with members of Finance Council on this; we have not met yet
- Planning for Catholic Schools Week- Teacher committee in place; several events already planned
- Tuition Committee- Looks like we will suggest a two year plan for increasing tuition. Still working on increase % for tiers- 2 children; 3 children; 4+ children.
- Advancement Committee needs to meet soon- Carolyn working to schedule this.
- Each class will have their own Jesse tree for Advent preparations. We will also have a school Jesse Tree in the hall way on the first floor.
- Bake sale for Family Promise a big success! Student Council raised \$160 for Family Promise of Washington County. This money will support families experiencing homelessness.
- Book Fair also a HUGE success! Thanks Amanda Gall for coordinating this year's book fair. The coin challenge raised over \$1,100! All teacher wish list items were funded and \$145 was used to buy books for the school Library.

Current Happenings

- Forensics sign up underway
 - Basketball
 - H.E.E.P. (Helping the Environment and Earth's People)
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Pastoral Council Liaison Report – Bill Kurer

Budget/Finance Committee:

As requested by the School Advisory Committee, I requested our committee to have the ability to review and provide input on the budget. Tim advised me that he and Tom will be working with the school on the budget, but in addition to this, Tim has also offered to meet with our committee quarterly to offer guidance on the budget on behalf of Finance. However, Holly would still be the main point of contact for input on the budget so everything for the budget should be funneled through her. I cc'd Tim in on this email as well to connect him to our committee right away. I thought this was a great offer on behalf of Tim so thank you Tim for your willingness to meet with us on this!

Strategic Plan Doc:

I reviewed our Strategic Plan with Pastoral Council and they were very impressed with our progress and goals. I will take a copy of the typed up final version to Council when we meet in January. Thank you all for your work and input on this!

Advancement Committee – Carolyn Leister

Advancement Committee will be meeting in early January. Meeting request has been sent. We will be working through what our role is.

Home & School – Sharyl Zillmer

- Home & School Volunteer sign up - H&S has asked ALL 106 school families to volunteer to participate in ONE of the nine events this year.
 - To date: 49 families that 46% participation. That's not bad. Of the 57 that have NOT sign up yet 25% is older families
 - A second email reminder went out December 2.
- Friday, December 6, Home & School committee is meeting with Holly to update the Mentoring program for new families.

NOVEMBER Meeting

- We had 10 parents in attendance. Two parents were first timers attend. All parents had a Fantastic time. We decorated our boards and talked a lot.
 - Reminded everyone that Holy Trinity will be participating in the village wide Cookie Hunt this year on Sunday, December 8th starting at 2pm.
 - We are also looking for help - decorating the parade float on December 7th -kids to ride/walk in the parade on December 8th
 - Also discussed the school family participation within Home and School. Has sign up Genius made a difference in getting more participation from All School Families? We have made progress with about 50% of school families have signed up for an event. There will be a reminder email going out to the families who have not signed up yet with a follow up phone call.
 - Please click on the link: Home & School Volunteer [HERE!](#) to pick your event to help out at.
 - Christmas float – December 7 & 8
 - Chili Luncheon – January 26
 - Game Night – March 27
- *TRUNK or TREAT* - Trunk or Treat was moved inside to the Gym due to extreme cold weather. We had 20 families decorate and hand out candy and about 40-50 kids in costumes. Thank you to Sandy Pasbrig for team leading this event. Thank you for being proactive and having a plan B in place for weather change. We look forward to the 3rd Annual event in 2020.
- *Pizza & Bingo Night* - This year Bingo Night was moved to the Gym. Larger area, sound system really made a difference. Again, there were about 60 people in attendance. Pizza from Michaeleno's, chips and water were served. Thank you to Karin Miofsky for team leading this event. We love the New Ideas you bring to these events.
- *Book Fair* - Nov 2019 Another successful Scholastic Book Fair in November. 5K Class won the coin challenge and received an ice cream party. The coin challenge raised \$1,200. Thank you, parents, for encouraging the coin challenge. \$4,900 in books were sold. Our profit was \$2,400. The school will be able to purchase \$3,600 in books. Thank you to Amanda Gall for team leading this event. We appreciate the time you spend months before coordinating this event. This was the highest profit on record. Great Job on your success!!!
- Thank you to Johnsons & Co for donating back \$... from the Board Party Event. Holy Trinity Home & School really loves working with you and seeing an old HT family every year.
- *NEXT INVITE*: February, 18, 2020 "Wine & Beer Tasting Night" w/ Father Strand 6:30-8:00pm
- *Future INVITE*: April 28, 2020 "Internet Safety" With the technology available to your child, how do you, as a parent, protect them from the internet predators?