

Minutes of the Holy Trinity School Advisory Board
Meeting Date: December 12th, 2017

Members Present: Heidi Butler (Chair), Carolyn Leister (Vice Chair), Paul Sebo (Secretary), Angie Kern, Sandy Krautkramer, Jodi Casetta (Principal), Bill Kurer (Pastoral Council Liaison)

Members Excused: Kim Calliari, Andrew Dahlberg, Casondra Evans, Traci Lawrenz

1. Opening Prayer

- Mrs. Butler opened the meeting with a prayer at 6:00 PM and read mission statement.

2. Visitor Comments*

- None

a) Tim Butschlick, Athletic Director – Score Table

- Mr. Butschlick sought the Advisory Boards approval to purchase a lighted scoring table. All funds would be from the proceeds of the Athletic Association. The Board was in favor of the scoring table purchase but conversation centered on the mascot symbol. Mr. Butschlick will research other options and what has been used in the past before moving forward with the purchase.

3. Approval of November Meeting Minutes

- Approved by consensus with no changes.

4. Principal's Report (10 minutes) – Jodi

- Mrs. H. (Art teacher resigned to take of full time position in Mequon. A replacement has already been found and contract is in the works. Mrs. Casetta is trying to help to find volunteers to lead the class projects for Social Fest.

5. Pastoral Council Liaison Report (10 minutes) – Bill Kurer

- The Council is working through the process to find Father Ed's replacement.

6. Advisory Board Subcommittee Reports (5 minutes per committee unless otherwise noted)

a) Advancement Committee – Carolyn

- Has ordered a new set of yard signs and business cards to be used for family referral. Committee is also starting to prepare for Catholic Schools Week.

b) Home & School – Michele Okrent

- Nothing new to report but expressed concern over parents not responding to emails when asked to help with various school projects.

c) Technology Committee – Ben S.

- Nothing to report, but Mrs. Casetta mentioned that all technology is working well.

7. Old Business

- There was nothing to report regarding the old business and the following items will be removed from future agendas.

a) Long Term School Improvement Plan – 5 Year Plan/Goals – Jodi

- i) School-Based Goals
- ii) Parish Goals

b) Thoughts/Brain-Storming Session – Word-of-Mouth Recommendations for the Marketing Committee

8. New Business

- None

9. Closing Prayer

- Mrs. Butler led the closing prayer at 7:15 to adjourn the meeting.