MEETING MINUTES

PARENT TEACHER ORGANIZATION (PTO)

Date:	May 12, 2026
Time:	6:30 P.M.
Meeting Notes By:	Kelly Schnorenberg

MEETING STARTED AT 6:32 PM WITH OPENING PRAYER BY MEGAN VAN DUSEN

IN ATTENDANCE

(10) people present, including all (3) officers and (1) staff member

MEETING AGENDA

1. Introduction and Welcome
    a. Reminder for everyone to sign the log
2. Committee Reports
    a. See below for report recap
3. Old & New Business
    a. Catholic Schools Week & Chili Lunch Proceeds
        i. Attendance was slightly lower this year; discussed again the need to do something different for next year
            1. Event should be more of a family event, to promote the school; will discuss more at the meeting in Fall
        ii. Approximately $1,000 was collected from free will donations
            1. Funds were allocated to the water cooler and jugs for the teacher's lounge and towards other school events
        iii. CSW activities (Spirit week) were well received by students and staff
    b. Sunburst Tubing Event
        i. Despite the cold weather, we had a record number of participants this year
        ii. We will keep this event in the pipeline for next year
    c. Cousin's Fundraiser Event
        i. We received $400 from the night; was lower than last year which could be due to DQ hosting free cone night on the same day

    ii. Money received was allocated to Pizza and Bingo night and year end color run
d. Grade School Event – Pizza and Bingo Night
    i. Event was a huge hit! There were about 70 in attendance between kids and parents (and we had to order more pizza!)
    ii. Consider next year using Domino's pizza for their special; Michaleno's cost is quite a bit higher
e. Middle School Event – Roller skating
    i. Despite the quick planning and short notice, we had a good turnout
    ii. Next year will work with the Pari's on doing a dance in the winter (Feb/Mar timeframe)
f. Spring Flower Sale Proceeds
    i. This was the most successful flower sale to date, raising $6,400
    ii. Everything went smoothly; recommending not to do pickup during school release time
    iii. Funds from the sale will go towards next year's activities, i.e Roundup, 1st day of School, Autumn Glow
g. End of Year Color Run
    i. Will take place at 10:00 in the grassy area behind school
    ii. Shirts will be dropped off at school; sunglasses and supplies are already at school
    iii. Popsicles and water will be handed out after
    iv. Dismissal will be like a normal dismissal at 11:15 (kids will go back into school after the run)
h. PTO Officers for 2026/2027 School Year
    i. The following individuals were voted as the next PTO Board Members:
        1. Lisa Mueller – President
        2. Carolyn Leister – Vice President
        3. Mandy Lake – Secretary
i. Parent Liaisons
    i. It was decided to not move forward with parent liaisons for next year
j. Proposed Budget
    i. Very similar to this year; events have been accounted for
    ii. There is some confusion on how PTO funds are allocated; several inquiries came in regarding teacher wish list or incidentals (does this fall on PTO, Social Fest funds, general fund, etc) so this needs to be clarified so everyone is aligned
    iii. The PTO will have about $1,000 to allocate money towards some school wish list purchases; we will work with Mrs. Montini to determine which items will be purchased from the PTO
k. Thinking Ahead….
    i. The 3K-5K roundup will be before school starts, preferably on the same day as open house (Aug 20th)
        1. "Popsicles and on the Playground" event for parents and students to meet and mingle
        2. Mrs. Montini will add to the newsletter so parents know ahead of time
    ii. PTO will not have a table at open house this year but rather displays around school with events, who to contact, etc.

REPORTS

1. Liaison Reports
    a. There were not many reports that came in from those in attendance or via email
    b. General comments include teacher's felt supported by the PTO and they appreciated the teacher appreciation activities, Faculty Friday's
2. Teacher Appreciation Committee Report
    a. Teacher Appreciation brunch went over very well; root beer floats will be this week and end of school year lunch next Friday
    b. There may be a need for PTO help covering breakfast on Monday, Aug 19 and lunch on Friday, Aug 21st at the Catholic Ecology Center; Carolyn will coordinate this with Mrs. Montini

NEXT MEETING

Next general meeting to be held in September. Date and time TBD.

MEETING ADJOURNED AT 7:35 PM