**Holy Trinity School Advisory Commission**

**Minutes of the Holy Trinity School Advisory Commission**

**Meeting Date:** April 20th, 2023

Members Present: Amanda Longden (Principal), Amanda Carter, Sara Weninger, Elise Zupan, Maggie Lijewski, Jacki Dahm, Angie Kern, Janet Lauenstein, and Rhiannon Olson

Members Excused: Luke Piwoni

**Meeting Minutes –**

1. Opening Prayer – Amanda Carter called the meeting to order at 5:06 pm.
2. Visitor Comments – Stephanie Piwoni asked about middle school students doing any extras like band. Longden is handling.
3. Approval of March minutes
   * Motion to approve – Sara out and Amanda left early no notes were taken. The dress code was the topic of discussion. If anyone has notes they will send them over. Amanda C. to check with Luke on this. Longden to meet with Amanda C.
   * Amanda Carter will send February and March together
4. Principal’s Report
   * 136 students enrolled: 21 new students, 7 new families, and 11 current students we are still waiting on
   * Staff updates – 5th grade teacher Mrs. Rosado and Mr. Theusch leaving , new 2nd grade teacher, Mrs. Steiner going back to 5th grade, Mrs Gall part-time paid position, looking for art and music teacher, offering Spanish to 3K-8th grade
   * Spring concert - May 11 5:30
   * Calendar for next year was sent out
   * May 19 afternoon – with Father Strand, play games, maybe a presentation, father doesn’t want goodbyes.
   * Iowa results are here, getting ready and downloaded will go out next week
   * Class baskets for social fest – emailed out and in newsletter
   * Question – junior achievement – Kim Calliari, program is back, she would be willing to volunteer
   * No May meeting – Longden at meeting and school year wrapping up
   * With school supply list the dress code will be sent out again
   * Looking at doing a flash polo sale again
5. Pastoral Council Liaison Report – Janet Lauenstein, Rhiannon Olson
   * Nothing new to report, haven’t met since last meeting
6. Advancement Committee Report – Angie Kern
   * Check budget with Longden, consider doing the yard signs maybe a contest
   * Adding in paper more towards summer but that’s expensive
   * Facebook – reviews – this group go in and put a review out
   * Photos – hard to have a continuous flow of phots – 11 classrooms – every week 2 classes to take photos – continuation of content
   * Elise – can we get bumper stickers?
7. Home and School Report – Dani Knorr
   * Meeting on Tuesday was good, faces there that were different from other meetings, good ideas, finding ways to have more people aware of H&S, getting set meetings
   * 2 parents will learn from Amanda Gall and take over the plant sale
   * Bring back parent orientation – ways to grab more volunteers – doing all school mass then having different groups speak, Longden will boss off teachers, do as part of open house, new families give an idea of how things work so all the families feel included, have more people step up to the plate
8. Old Business

* Accreditation - Getting accredited 10/3 and 10/4 next year – may ask people to be interviewed or have convo with team, Pastoral council will get interviewed, and know are mission statement
  + Operational Norms – approval of operational norms – approved by Maggie, seconded by Elise (5 approved, 0 said no)
  + Review/Updates to Handbook - Longden recommendations we have on here to discuss, anything else that needs to be updated besides dress code, any part we should review? Doctor’s note – do we add to handbook? There is a principal meeting next week where there will be further discussion
  + Succession Planning – getting new members, changing of name, number of members, roles and long people can be on (terms), only in role for 2 years then rotate out. Beginning of next year we will discuss and filling up the committee
  + Before August Amanda will send where we are at

1. Closing prayer

* Amanda Carter closed the meeting at 5:44pm with an Our Father