

## **Minutes of the Holy Trinity School Advisory Committee**

**Meeting Date:** October 3, 2019

Members Present: Carolyn Leister (Chair), Heidi Butler (Vice Chair), Kim Calliari, Casondra Evans, Holly Dumproff (Principal), Bill Kurer (Parish Council Liaison), Sandy Krautkramer

Members Excused: Paul Sebo (Secretary), Traci Lawrenz, and Angie Kern

Home & School Committee Members: Jessica Herriges, Danni Knorr, and Sharyl Zillmer

### **1. Opening Prayer**

- Mrs. Leister called the meeting to order at 6:35.

### **2. Visitor Comments\***

- No Visitor Comments

### **3. Approval of September Meeting Minutes**

- Approved by consensus.

### **4. Principal's Report (10 minutes) – Holly Dumproff**

- Ms. Dumproff reported:
  - 3 Portable and adjustable Smart boards were purchased for 5K, 1<sup>st</sup> grade and 6<sup>th</sup> grade
  - ½ way there for Soles Walk goal
  - Left over smart board money will go towards purchasing additional books for the library
  - Grandparent's Day is October 16<sup>th</sup>, no lunch and asking families to send in pictures with their grandparents
  - Started the Disciples of Christ Program began last week.

### **5. Pastoral Council Liaison Report (10 minutes) – Bill Kurer**

- Mr. Kurer reported
  - Plan may be for the Common Meeting to begin at 6:00 pm
  - Strategic Plan Forms which include a timeline of goals will be completed at next Common Meeting
  - Next Common Meeting is November 7<sup>th</sup> at Holy Trinity

### **6. Advisory Board Subcommittee Reports (5 minutes per committee unless otherwise noted)**

#### **a) Advancement Committee – Carolyn Leister**

- Mrs. Leister reported that the committee has not officially met and needs to set a meeting with Mrs. Dumproff to formalize this year's activities such as possibly Honoring Alumni at Social Fest

#### **b) Home & School – Sharyl Zillmer**

- Sharyl Zillmer, Jessica Herriges and Danni Knorr were present from the home and School Committee. Sharyl Zillmer reported:
  - Next event is Trunk or Treat on October 31<sup>st</sup>
  - Need people to help with the Christmas Float-Theme is "Back in Time"
  - Activities are from October 31-March 27 – Encouraging parents to go to Sign Up Genie on line to sign up for the activity they are able to help with
  - Next meeting is November 26<sup>th</sup>
  - Will continue to send out the monthly News Letter
  - 3K-5K Family Night on September 13<sup>th</sup> was a great turn out

- Wreath and Poinsettia Sale Fundraiser ends on October 16<sup>th</sup> with the delivery date is November 26<sup>th</sup> - Money sales for the 8<sup>th</sup> grade can go towards their class trip
- Candy Bar Fundraiser has started
- Calendar of Cash Fundraiser will go out by November 20<sup>th</sup> for next school year
- activities planned for this school year, but subject to change:
  - Oct 31 – Trunk or Treat
  - Nov 8 – Pizza & Bingo Night
  - Nov 11-13 – Book Fair
  - Dec 7 – Decorate Christmas Float
  - Dec 8 – Kewaskum Christmas Parade
  - Jan 26 – Chili Dinner
  - Feb 28 – Pizza & Bingo Night
  - Mar 27 – Ice Cream & Game Night.

## 7. Old Business

### a) Advisory Board Meeting Schedule

- November 7 Common Meeting Holy Trinity
- December 5 Regular Meeting Holy Trinity
- January 2 Common Meeting St Michael's
- February 6 Regular Meeting Holy Trinity
- March 5 Common Meeting Holy Trinity
- April 2 Regular Meeting Holy Trinity
- May 7 Common Meeting St Michael's
- June 4 Common Meeting Holy Trinity

### b) Review By-laws

- Ms. Leister is waiting to connect with Father Strand for approval on the proposed changes.

### c) Advisory Committee training with Mr. Kiely

- Is set for November 6<sup>th</sup> 4:30-7:30 pm in the 7<sup>th</sup> grade classroom

### d) Soles Walk

- Ms. Dumproff reminded everyone about the soles walk fundraiser with the walk on October 19<sup>th</sup>.

### e) Grandparents Day

- Scheduled for Wednesday, October 16, and only scheduling activities in the afternoon.

## 8. New Business

### f) Volunteer Appreciation

- Ms. Dumproff is planning this to be at the end of the school year with no date currently set.

## 8. Closing Prayer

- Ms. Leister closed the meeting at 7:35