**Holy Trinity School Advisory Committee Consent Agenda**

December 3, 2020

**Minutes of the Holy Trinity School Advisory Committee**

**Meeting Date:** November 5, 2020

Members Present: Carolyn Leister (Chair), Jennifer Marx, Jacki Dahm, Amanda Longden (Principal), Luke Piwoni, Bill Kurer (Parish Council Liaison)

Members Excused: Casondra Evans, Angie Kern, Kim Calliari

1. Opening Prayer
* Mrs. Leister called the meeting to order at 6:03pm
1. No Visitor Comments
2. Approval of August minutes
	* Motion of Mrs. Leister, Second by Mrs. Marx to approve the Meeting Minutes. Motion carried.
3. Principal’s Report
	* Two positive cases of COVID-19, one staff member, one student. Quarantining the entire grade(s) and students will transition to virtual.
	* Positive feedback received regarding web cams for virtual learning
	* Two C-pens have also received positive feedback. These help readers who may be struggling giving them the ability to swipe over text and read it back.
	* “Type to Learn” has also received very positive feedback. It seems to be a good fit and students love it.
	* Approx. $1,000 raised from Soles Walk plus funds match. There is still time to donate!
4. Pastoral Council Liaison Report
	* There was no meeting since our last advisory committee meeting.
	* Bill was headed to this months’ meeting right after this evening’s committee meeting.
		1. Plans to discuss limitation with some of the other committee’s being able to meet due to COVID-19. ie. Home & School
5. Advisory Committee Reports
	* Emergency Operations Plan provided to each committee member by Mrs. Longden. There is a large safety plan in place for situations such as an armed intruder/active shooter. An ask was made for the advisory committee to review document and bring any questions/concerns to the next meeting.
	* There was a school-wide lock drill practiced in early November. The plan is to do monthly drills with staff and students.
	* I’m Not Scared, I’m Prepared book is available in every classroom.
	* Hallways, entrances, cafeteria, gym are equipped with cameras. Viewing/monitoring screen is available in Mrs. Longden’s office and the main office.
	* Dress Code Discussion
		1. Father Strand mentioned some concern regarding dress code.
		2. Leggings are the most “problematic.”
		3. As a reminder, dress code indicates that leggings can be worn on church days if they are under a dress. All other days, leggings can be worn as long as the shirt covers the buttocks.
		4. Committee was not in favor of school uniforms.
		5. Mrs. Longden will keep the committee posted regarding any dress code issues.
6. Old Business
	* Catholic Soles Walk was held virtually on October 17. Still time to donate!
	* Strategic Plan – still looking for committee members.

Next Advisory Committee Meeting - December 3rd. We will continue to meet the first Thursday of the month at 6:00pm. A schedule will be provided on the next meeting agenda as well.

* December 3 Regular Meeting
* January 7 Common Meeting
* February 4 Regular Meeting
* March 4 Common Meeting
* April 1 Regular Meeting
* May 6 Common Meeting
* June 3 Common Meeting
1. Closing prayer
* Mrs. Leister closed the meeting at 6:30pm

**Minutes of the Holy Trinity School Advisory Committee & HTS Staff**

**Meeting Date:** November 23, 2020

Members Present: Father Jacob Strand, Carolyn Leister (Chair), Jennifer Marx, Jacki Dahm, Amanda Longden (Principal), Luke Piwoni, Bill Kurer (Parish Council Liaison), Kim Calliari, Angie Kern, Melissa Buechel, Roseanne Hefter, Diane Schickert, Wendy Schuetz, Angela Schickert, Jayne Steiner, Betsy Simon

Members Excused: Casondra Evans

1. Opening Prayer
* Father Strand began with prayer at 5:03pm
1. Meeting Goal
	* Answer parent questions & address concerns regarding virtual learning.
	* Carolyn provided a quick overview/update to the teachers that were present to bring them up to speed on what occurred late last week and explained what our committee sent out to obtain questions/concerns.
2. Question/concern Google document
	* As a group, we went through each question submitted by parents and provided a response.
	* As a group, we reviewed each concern/comment.
3. Items for 12/3 Agenda
	* Any feedback from questions document?
	* Volunteer opportunities to help the staff.

The group took a break at 6:10pm. Reconvened from 7:15pm-8:55pm.

**Principal’s Report –** Amanda Longden

Report will be given at the meeting.

**Pastoral Council Liaison Report –** Bill Kurer

Report will be given at the meeting.

**Advancement Committee –** Carolyn Leister

Advancement Committee has not met recently so no update.

**Home & School –** Dani Knorr

No update at this time.