Holy Trinity School Advisory Commission

Minutes of the Holy Trinity School Advisory Commission
Meeting Date: January 8th, 2026

Members Present: Michael Lake, Maggie Lijewski, Sara Weninger, Christa Susen, Katie Herriges, Luke Piwoni, and Elise Zupan

Others Present: Mrs. Montini and Mrs. Simon

Members Excused: Father Magnor at Common Leadership

Meeting Minutes-

- **Opening Prayer** – Michael started meeting at 5:36 with a prayer
- **Visitor Comments** – no emails (last checked morning of 1/7/2026) / no comments
- **Approval of November 20th Meeting Minutes** – Christa approved and Luke seconded, all in favor no opposed.

- **Old Business**
  - Update on athletic uniforms
    - Uniforms will be reconsidered when new athletic director is announced after 26-27 school year

- **New Business**
  - Sanitary Protocols
    - Everyone sanitizes classrooms, volunteer crew cleans on Saturday, 3K was the only room sprayed because of hand foot and mouth
    - Sick room – how long does someone rest? 10 minutes in the sick room and two visits to Mrs. Montini will get you home
    - Blankets and pillows get taken home to get cleaned by Mrs. Montini
  - School Calendar
    - Trying to align days off with Kewaskum school calendar, other than Christmas break, days are aligning, trying to align spring break but it's hard with Holy week, we deserve a week off for spring break not just 2 or 3 days.
    - Got rid of easter bunny breakfast, doesn't align with our faith
    - Christmas Concert – December 14th
    - Spring concert in spring
    - String and orchestra concert – March 30th
    - May 21st – last day of school
    - Would like to get school calendar out with registration
    - Letters of intent will go to staff soon
  - Chromebook Protocols (homework, home use, etc,)
    - Highly used in 6th-8th grade, google docs used in email to chat, can't lock down out of school if they have homework to do. Because there are some chats happening, the signed technology agreement can be brought up again and the policy be clarified. If policy is broken, you will be benched from your school sport, academics come first.

- **Reports & Committee Updates**

  - Principal's Report – Mrs. Montini
    - Busy with enrollment and catholic schools week
    - Each day different spirit wear
      - 1/26 – Hometown spirit wear
      - 1/27 – Wear Holy Trinity swag
      - 1/28 – Dress your best for mass
      - 1/29 – PJs for movie at West Bend Cinema and Tubing Night at Sunburst
      - 1/30 – 100th day of school, wear wigs
    - Food pantry donations for each day
    - Read across America week would like to bring here
    - National pizza day, buying pizza for whole school
    - Lots of things in the works
    - Digital enrollment forms available next school year
    - Option c to be used to make payments, lunch, athletic, and tuition fees
    - Grant applied for, for security from Trump administration and Fema, department of defense, we can apply due to our beliefs and mission. Michael did risk assessment.
    - Eagle foundation grant for tuition was applied for
    - 25,000 grant received from Love One Another Campaign and it was awarded solely for our new curriculum

  - Pastoral Council Liaison Report – Rhiannon Olson
    - No update

  - Advancement Committee Report – Rhiannon Olson
    - Chili Luncheon & Open House taking place on 1/25/26
    - Catholic schools week and marketing scheme to go into enrollment
    - Purchased full page in Kewaskum Statesman to advertise chili lunch and enrollment
    - Purchased ad in west bend newspaper to advertise chili lunch and enrollment
    - New yard signs and new banner on side of school
    - Digital signing for road sign one
    - Hitting ground hard for catholic schools week, hope to get a bunch of new families
    - Postcards went out to all kids baptized that are now school age
    - Montini speaking at each mass to come to chili luncheon and in bulletin
    - Video will play on a loop in chili luncheon
    - Coloring contest for the little ones (picture of Father and Mrs Montini)
    - 3rd – 8th will make video of why they love Holy Trinity challenge
    - Holy Trinity coloring book to be auctioned off at social fest

  - PTO Report – Megan Van Dusen
    - The profit from our Wreath and Poinsettia sale was $5570. The kids all enjoyed an extra recess and pajama day this past Monday as the award for exceeding our goal of $5000.
    - Our next general meeting is on Tuesday, January 13th. Minutes will be made public after the meeting.
    - We are once again coordinating the Chili Luncheon on 1/25. We have yet to discuss where any donations raised will go.
    - We are looking for nominations for board positions as well as Parent Liaisons for next year. Planning to begin discussions of this at the Tuesday meeting.
    - Need 4 new members for social fest

  - Athletic Report – Angie Kern

    - Gave homage to kids and parents to the 4th grade students to play basketball so they have a team

- **Closing Prayer** – Michael closed meeting at 7:43 with a Hail Mary.