

Minutes of the Holy Trinity School Advisory Board
Meeting Date: February 5th, 2019

Members Present: Carolyn Leister (Chair), Paul Sebo (Secretary), Kim Calliari, Sandy Krautkramer, Angie Kern, Jennifer Crombie (Principal), Bill Kurer (Parish Council Liaison)

Members Excused: Heidi Butler, Andrew Dahlberg, Casondra Evans, Traci Lawrenz

1. Opening Prayer

- Mrs. Leister opened the meeting with a prayer at 5:30 PM.

2. Visitor Comments*

- None.

3. Approval of January Meeting Minutes

- Approved by consensus with no changes.

4. Principal's Report (10 minutes) – Jennifer Crombie

- Mrs. Crombie reported on the following:
 - Quarter ended on January 24, report cards went home on February 1.
 - Conferences are coming up on March 7, 3:00-7:00 p.m.
 - Registration information is going home this week Thursday, February 7. It will include an updated tuition contract, tuition assistance packet, and tuition incentive flyer with a school brochure.
 - The 3K-4K Extend-A-Day program started on Monday, January 28. So far things have gone very well. We have averaged three students a day.
 - Dr. Kim Ehrhardt is coming to HTS in February 8, to do a school instructional practices assessment. He will be working with us to develop a plan to be ready to fully implement a standards-based learning instructional approach by the 2020-2021 school year.
 - The IXL program purchased for the 8th grade Math and Algebra students to assist in the preparation for High School math readiness was implemented at the start of the semester. I have met with both classes and the students have reported that they feel the program is beneficial and helpful to teaching them new skills.
 - Catholic Schools' Week went well, for the two days we were in session. The Chili Dinner following the 11:00 a.m. Mass had a nice turnout. Fewer people than last year.
 - 3K/4K & 5K Round-Up was held on Sunday, January 27. We had a great turn-out. Our numbers are well over the numbers we have currently enrolled this year for 3K.
 - We participated in the Catholic School's Fair on Sunday, February 3, at St. Mary's in West Bend after the 7:30 a.m. And 9:30 a.m. Masses. Not many young families in attendance.
 - Students in grade 5 will have their D.A.R.E graduation this week Wednesday, February 6. Officer Kohn presented the program to the fifth graders over the last

5. Pastoral Council Liaison Report (10 minutes) – Bill Kurer

- Mr. Kurer discussed the common meeting night's schedule and the We Believe Old Fashioned Social that is planned for March 2nd.

6. Advisory Board Subcommittee Reports (5 minutes per committee unless otherwise noted)

a) Advancement Committee – Carolyn

- Mrs. Leister stated the committee has met and was working on ideas for the next year.

b) Home & School – Sharyl Zillmer

- No Update

c) Technology Committee – Ben S.

- No Update

7. Old Business

a) Advisory Board Training

- To be scheduled in August.

b) Dress Code – Review current policy

- The Board will review policy again in August.

c) Confirm Advisory Board Meeting Schedule and Review the Common Meeting Schedule

- February 5 5:30pm Regular Meeting at Holy Trinity
- March 7 6:30pm Common Meeting at Holy Trinity
- April 2 5:30pm Regular Meeting at Holy Trinity
- May 2 6:30pm Common Meeting at St. Michaels
- June 6 6:30pm Common Meeting at Holy Trinity

8. New Business

- Mrs. Calliari made a request to Ms. Crombie to bring Junior Achievement back into the classroom and provided contact information.

9. Closing Prayer

- Mrs. Leister led the closing prayer to end the meeting at 6:40.